



XYZ COUNTY PRIMARY SCHOOL

SCHOOL SECURITY POLICY

Introduction

The staff and children of Nether Stowey Church of England school need to work and learn in a safe environment. This document is the policy of Nether Stowey Church of England school and represents measures agreed between staff and governors to promote the security and personal safety of staff, pupils and visitors, together with the protection of the school premises.

Aims

People come first and therefore the aim of the school's security policy is the protection of staff, pupils and visitors first, followed by the protection of the school building and equipment.

Policy details:-

1. To ensure effective and efficient management of the school policy, a security sub-committee of Governors has been established.
2. The security sub-committee will meet at least once each term (and more frequently as appropriate).
3. The security sub-committee will liaise with Officers from the local Police, the Fire Service, the Local Education Authority and the County Council as necessary, in the pursuit of developing risk reduction strategies.
4. A single central register of security incidents will be introduced and maintained by the school. This will contain details of any situation, incident or potential problem which will require consideration by the security sub-committee.
5. An analysis of the potential risks will be carried out by the security sub-committee. This will include the completion of a Risk Analysis Questionnaire which will examine the school under the following headings:-

Management Information and Practice
Fire Precautions
Security of Premises
Special Risks

The risks will be re-assessed at least on an annual basis.

** Important note -

This analysis is separate from the Health & Safety risk assessment that is required by law for many aspects of the same risks.

6. A report will be prepared, following the risk analysis, for consideration by the full Governing Body who will consider what resources are, or will be made, available to deal with the recommendations.
7. Where considered appropriate by the security sub-committee, staff, pupils and parents will be made aware of what measures are being taken, together with the reasons why. The support of staff, pupils and parents will be encouraged.
8. All matters affecting the well-being of staff and pupils at the School will be subject to on-going review and therefore this policy will evolve according to the School's needs. However, this policy will be reviewed at least on an annual basis.
9. The process of developing and operating a comprehensive security policy will be supported by training for staff and governors.
10. The chosen solutions will be kept under review for their effectiveness.