



Nether Stowey CE VC Primary School

# Wraparound and fees Policy 2024- 25

Approved on behalf on the Governing Body:

(Chair of Governors)

Approved on behalf on the School:

(Head Teacher)

## Our vision



### **Nether Stowey Church of England Primary School**

**inspires a love of learning in all of us with**

**Christian values at our heart.**

**Our school community is a safe, caring friendly place where everyone is welcome.**

**We give all children and staff the opportunity and encouragement to aim high and develop their strengths and interests.**

**We strive to understand, respect and value each other, our school, our community and the world we live in.**

Nether Stowey Church of England Primary School values are:

**Thankfulness, Fellowship, Endurance, Peace, Trust & Charity**

**We are caring. We are active. We are, our best**

## **Before / After School Club**

Nether Stowey CE VC Primary School before school/after school club is open to all children who attend the primary school.

### **Aims**

- To provide care for children within the school community that meets the needs of parents/carers.
- To provide a happy, welcoming, safe and secure place where all children are valued.
- To provide a range of structured play activities to engage and stimulate the children.

### **Organisation**

- The before school club is open Monday-Friday from 7:45am-8:45am

We have two sittings available:

7.45 - 8.45 this includes breakfast and is charged at £5 per child.

8.15 - 8.45 £2.50 per child

The after school club is on Monday-Thursday 3:30pm – 5:30pm

We have three sittings

3:30-4:30 £5 per child

4:30- 5:30 £5 per child This includes a snack

Or 3:30- 5:30 £10 per child this includes a snack

- The club is available for children from Reception to Year 6.
- The club is located in the school library). Parents collect their children via the main gates and make their way across the playground and to the library.
- Food/snacks. Breakfast club will provide cereal or toast for breakfast between 7:45-8:15 After school wraparound will provide a snack at 4:30pm This may be crumpets, soup, crackers and cheese fruit

#### **Typical activities will include:**

- Art and craft activities.
- Sports activities and team games.
- Lego and construction.
- Board games.

We ask that no items are brought in from home as the before school/after school club will not be responsible for any loss or damage.

### **Behaviour**

The school rules and behaviour policy will be followed to ensure consistency for the children at the before school/after school club. We expect good behaviour and respect for others. The before school/after school club reserve the right to withdraw the service if a child's behaviour is unacceptable.

### **First Aid**

The club has access to first aid and the member of staff will hold a current First Aid Certificate. All accidents will be recorded in the accident book and reported to the parents/carers on collection. In the event of a child falling ill or having an accident, normal school policy and procedures will be followed and parents will be contacted as soon as possible

### **Safeguarding**

Staff are trained in Child Protection procedures and follow the recording and reporting procedures identified in the Nether Stowey C E VC Primary School Safeguarding Policy.

## Booking

Breakfast club and wraparound after school club is available to book online via the Reach More Parents App, and must be booked a week in advance, if you miss the deadline please book via the school office. Failure to cancel within 24 hours will result in a full 100% charge.

## Fees and Payments

### *Breakfast Club .*

7.45 - 8.45 this includes breakfast and is charged at £5 per child.

8.15 - 8.45 £2.50 per child

The after school club

3:30-4:30 £5 per child

4:30- 5:30 £5 per child This includes a snack

Or 3:30- 5:30 £10 per child this includes a snack

All payments are to be made via the Reach More Parents App

Tax free childcare credits can be used for wraparound and breakfast club. Once the parent has applied these will be added to the account via the office.

All payments are to be made in advance.

In the result of unpaid balances children will not be allowed to attend wraparound care.

## Late Collection from After school Club

In the event of children being collected late, you will face a late collection fee.

If the club is notified of late collection you will be charged £5 if the club is not notified you will be charged £10 late fee.

## Cancellations & Refunds

In order to receive a refund, we require 24 hours' notice. If your child is ill and the school is notified, we will refund. This will be via our parent app.

The only cause for the school to cancel before school / after school club would be school closure due to adverse weather conditions or problems with the school building e.g. no heating or water supplies. In the event of closure, a member of staff will contact parents as soon as possible. School closure through adverse weather conditions will be on the school website. Refunds would be made.

## **Equal Opportunities**

We are committed to taking positive and proactive steps to ensure that we provide a safe, caring and welcoming environment, which promotes and reflects cultural and social diversity and is equally accessible to all. We adhere to the school's Equal Opportunities policy.

## **Complaints**

All complaints will follow the school's Complaints Policy which can be found on the school website.